

MINUTES

Attendance: –, Kate Gifford, Eliana Bruni, Sandra Sekabanja, Sam Mhangami, Tom Ulicsak, (Committee), Tim Hetherington, Nicola Donnelly (Southwark Sports Development), Steve Gauge (Groundwork), John Connolly, Ashley Martin, Denis McMillan, Milton Gayle, Valda Visinskyte, Umran Ali, (Coaches) Niyi Bello, Albert Adesalu, Nora Poveda, Clive Brown (members), Victor and Debbie Reynolds attended from the Council facilities.

Apologies: – Pat Balogun, Zeni Sekabanja, Sola Adesalu, Steve Cahalan, and Jackie Hodge.

•**Minutes** of September meeting – not done, assumed no objections

•**Talk by Steve Gauge, Executive Director, Groundwork Southwark and Lambeth on the future of park and tennis centre.**

Steve has been in his position 2.5 years and the charity is based in the old library in Wells Way in the park. Groundwork Southwark and Lambeth is part of a federation of some 50 regional charities working for stronger and greener communities. In partnership with Friends of Burgess Park and London Wildlife Trust they have been negotiating with Southwark Council since 2004 to run Burgess Park. This process is now nearing completion with a proposed 30 year lease to be offered but financial and exact terms still to be agreed. The Trust will protect the park from housing development, increase ability to raise funding, provide a focused team to run the park and incorporate local voices into the park's management through the Trustees. A Park Director will be hired in the new year. Existing staff will be consulted in line with employment legislation.

The Centre will be taken over with the rest of the park and no decision has been made about the way in which this will be run. The new Park Director will be key in making this decision.

Q&A – some scepticism was expressed about whether the new Park Director would understand sports and whether this would be included in the job description. A general dissatisfaction with how the Centre had been run by the Council was expressed but without being certain that the Trust would improve this. Interest in the detail of the proposed Service Level Agreement was expressed as well as the Club potentially running the Centre.

Thanks were expressed to Steve for giving up his time to come to the meeting and setting out the situation so clearly.

•**New junior programme (initial feedback) and competitive programme (programme with Surrey needs to be finalised by 20/12) – (Umran / John Red)**

Umran started on 27th October as Head Coach. His schools programme is at Gloucester and Townsend primary schools with sessions with years 3, 4, 5 and 6, classes and an average of 25 kids. Aim is an end event at Burgess Park.

Coaching at Burgess Park – In the 4 weeks attendances have been 96, 90, 101, 88 excluding Red groups and the 3 sessions led by Milton. Still a need to communicate with parents and get children to attend more than one session a week. Umran will introduce Box Leagues and Ladders for the different age groups.

Keen to target ethnic groups such as Eastern Europeans and Somali's as well as via churches.

More matches are needed and a trip to Wigmore was successful with a score of 17/20. The next match will be against Umran's old club, Telford Park in December. Also pointed out how well our Red team had done coming 5th out of 57 teams in Surrey and Andrea Poveda coming third in her age group in a county U8 tournament.

John confirmed that the October half term camp had over 34 attending. The Red programme had started slowly in its new home in Brunswick Park School. Currently average of 8-10 kids at each of the Friday classes and about 5 for each of the classes on Sunday. John has carried out additional advertising and will target Brunswick Park children in particular for January.

Appreciation was given for Umran's initial work.

Q&A – questioned whether the one hour weekend sessions were adequate. Umran said that he would rather have children play a couple of times at shorter sessions. He was also able to double up some classes so that children could play for two hours.

•GMH update (Tom)

Draft operational agreement (copy available on request) was sent to Fusion who will run the Centre. Main points were to clarify Club's access to the Centre, booking preference, storage, private coaching and whether we could open courts. Initial indication was that Fusion don't want to sign such an agreement but may confirm a preferential booking procedure. Need to get a clear start date from Fusion.

•Floodlights (Tom)

£125k needed. Sport England grant – difficulty with proving ownership of site; Foundation for Sports and the Arts (result due Jan), London Marathon Charitable Trust (result due Jan); Aylesbury New Deal for the Community (presenting to their Committee in January). Also started applications to LTA (not promising – priority is performance centres) and Tennis Foundation.

•Events - Christmas party, novice tournament and adult / jnr (Eliana)

Event to be at Cambridge House and only for juniors. Adult / junior event probably won't take place this year as no organiser for this event, should come back to this idea later.

•Links with Aylesbury Estate (existing activities, Aylesbury costs and opportunity for adult Community Coach position) - Decision what we should be doing / how much to spend (Tom)

This discussion focused on the Adult Community Coach position rather than the Aylesbury directly (as this could be included in such a programme). We have a chance to bid for 50% of a coaching position up to £30k for target groups including young women, disability groups, senior citizens, low income and Black and Ethnic Minority groups. Scheme's aim to increase adult participation by 1%. The consensus was that we should submit an Expression of Interest for a full time post; if selected a full application would need to be submitted by end January with the coach in place from April. The point was raised that Tennis Assistants could be used to support this post. Also that a candidate should have local knowledge.

•Subsidy for league matches – see decision below.

•Any Other Business -

Parking – Tim made some suggestions that we may be able to open up gate to park. A two hour parking permit might also be possible. About £200 to buy a business use permit and this is also tricky to obtain as have to prove need. This issue is proving difficult. It was also mentioned that Chumleigh Gardens has some free parking.

POST MEETING – OTHER UPDATES SINCE LAST MEETING

- 1) Activate Grant - £2k equipment and £1,200 for Denis to provide coaching to juniors on Aylesbury estate and local primary schools secured.
- 2) £4,977 – Land Securities Capital Commitment Fund (successful bid for Sat and afternoon coaching subsidy).
- 3) Peckham - meeting with Give It Your Max charity. Agreed in principle to look at doing some Community Coaching stuff based at Bradfield Youth Centre.
- 4) Initial discussions with Active Partnerships for adult community coach (see agenda item)
- 5) Membership reached over 427 (annual target achieved!)
- 6) Senior results – undefeated (Surrey mens lge 2/2 and 1/1; Southwark mens 1/1; Southwark mixed 1/1; women Surrey 1/1).
- 7) Facilities – water fountain and bell installed. Shutters price agreed and work started 26/11.
- 8) Volunteers – Sam part of pilot for Level 2 coaching course; Sam also attended Competition Referee workshop.

Decision Items

Budget for Aylesbury programme – not made, agreed to go forward with Adult Community Coach application.
Budget for Christmas party - £500 agreed.

Southwark City Tennis Club: Meeting Mon 26th Nov 2007 (Meeting nos 19)

Subsidy for league matches -(currently includes home courts, balls and refreshments. Each home match costs about £14 excl refreshments, about 25 snr matches per yr = £350 excl refreshments). Also, how to treat junior matches. Agreed that we would ask captains to raise a levy of £2 on players for home matches (note Club will continue to cover balls and court costs).

NEW ACTIONS FROM THE MEETING

Nos.	Topic	Action	Who	Action Date	Status	Notes
19.1	Junior - Competitions	Send in list of LTA competitions we will organise in 2008.	Umran	20/12/7	Open	Sam and other parents to review draft list.
19.2	Marketing	Send details to Tim H for inclusion in Southwark marketing	Tom	First week in January	Open	Big mailshot goes out in mid Jan.
19.3	Junior – Coaching	Programme for Jan-Feb 08	Umran	8/12/7	Open	Draft to be circulated to Committee. Ready to advertise at Christmas party (John to provide input into Red courses).
19.4	Funding	Research - Tony Blair was supporting a new sports charity.	Niyi	Next meeting	Open	
19.5	Volunteers	Club members to consider putting in an application to be a Trustee.	All	Advertising in early 2008	Open	The Club needs to be represented on the main Trust Board.
19.6	Volunteers	To help Eliana with the Christmas party.	Eliana to contact	8 th Dec and before	Open	
19.6	Management of Centre	Club to stay in contact with Steve Gaunt at Groundwork	Tom	Ongoing	Open	Interested in the proposed Service Level Agreement for the Trust's running of the Centre.
19.7	Junior	Develop Junior Community Coaching idea	Tom	Next meeting	Open	John attended initial meeting with Give It Your Max charity

ACTIONS FROM PREVIOUS MEETINGS (updates in blue underlined)

Nos.	Topic	Action	Who	Action Date	Status	Notes
18.1	Junior - Competitions	Meeting of key parents and John to plan programme / allocate tasks.	John C / Sam K / Sola A	October	<u>CLOSED – SQUAD MEETING HELD 27 OCTOBER.</u>	Also invite Alex Pavanello and Charles Hubbard Jr.
18.2	Governance	Need for junior representative.	Zeni / Sandra S	October / Nov	Open	Talk to older juniors about taking this role on.
18.3	Junior: CSCS	Refocusing of schools programme needed.	John C / Ashley M /	October	Open – 1) to see if any schools will join the British Schools Tennis Association and compete in leagues noted that new British Coach would take over	

Southwark City Tennis Club: Meeting Mon 26th Nov 2007 (Meeting nos 19)

Nos.	Topic	Action	Who	Action Date	Status	Notes
			Denis McM			of the roles 2) organise tennis coaching course for October half term onwards. 3) bring schools to Burgess Park Noted that courts 4) introduce new six week programme. GMH might allow schools to be targeted Schedule monthly coaches meeting.
18.4	Facilities	Invite Groundwork to next meeting to talk about Trust status.	Tom U	Next meeting	CLOSED	
17.1	Publicity	Production of short video to promote the club to potential sponsors.	Eliana / Clive Brown	September	Open	Actions to include short video of event on 28/7.
17.2	Facilities: Furniture	Centre to investigate options for purchasing 'picnic' style benches to stay outside.	FdS	August	CLOSED – NO LONGER RELEVANT Also an offer for the Club to be consulted on purchase of internal furniture.	Would give parents and spectators somewhere to sit.
Fa004	Facilities	Windbreakers – require fence strengthening.	Club / SC		Open	Quote received about £90 per post so cost is approx £5.5k. To be included with bid for floodlight funding.
6.9	Facilities: Storage	External Equipment Storage:	John / SC		Open	Ask for space in external cupboard as well. Awaiting planning permission
15.2	Facilities	Shutters – (repairs underway) , key barrels (indoor cupboards), Centre plan, picnic tables, Key and fob. (overdue) Cutting back vegetation (overdue) Bell (completed) Installation of water cooler. (completed)	FdS	Various	Open. Centre plan – request made that the Centre come up with a longer term plan for the facility, to cover scheduled annual maintenance (pressure washes, leafblowers, floodlights, shutters), any improvements (water fountain) and staffing / opening hours.	Still no key fob or replacement keys. Fabian agreed to get back to us by 15 June. See update on facilities meeting 16/7. <u>Need for Centre staff to remove leaves and debris from courts.</u>
15.9	Junior	Recruitment of additional schools for September Community Sports Coaching Scheme programme.	JC	ASAP	CLOSED – JANUARY PROGRAMME BEING FINALISED	JC met with Vernon; move to work with more schools via 6 week taster schemes in Sept. <i>Cobourg, Victory and Gloucester are interested and now a need to finalise arrangements.</i>
15.10	Funding: Sponsorship	Letters to firms.	EB	Next mtg	Open	<i>See action 17.1 about film.</i>
Fu001	Funding – grants and	Applications. 1) Walworth /	ND / Tom /	Ongoing.	Also need to fund the floodlights.	Developers most promising source of fund for

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	charities	Camberwell Community Council. 2) Aylesbury New Deal funding.	Sandra Sekabanja			floodlights. 2) Awards for All application for GMH site. <i>Review Every Child Matters scheme.</i>
15.8	Funding	Aylesbury New Deal Funding	TU / ND	Next month	Open	Met with Shelley Ross; Denis McMillan coaching at Aylesbury.
12.2	Indoor tennis centre	Initial research – now meet with Lambeth. (meeting with Nigel Robinson from Southwark held)	KG	Next meeting	Open	Lambeth contacts are Binnie Crookes. Lahdi Ajaji. Meeting held with Rodney Craig and second at Lillian Bayliss centre.
12.4	Clubmark accreditation		TU / Issie Beesley (LTA)	Next meeting	Open	Documentation submitted to our national governing body. All items finished; pending LTA ratification. <u>Still with LTA, there may be some further documents / amendments needed.</u>
11.1	Junior	Identify teenagers that wish to help / enrol on Tennis Leaders programme	MC	1/9/6	Open	4 names sent to the LTA. Manuel interested just turned 14. No new courses from the LTA.
10.5	Club	Confirm coach licensing for Milton.	JC	3/7/6	Open	Should be sorted by September. <u>Update 26/11 only First Aid course outstanding.</u>
6.2	Club: Twinning Idea	Twining with Clichy, France.	Kate Gifford	10/1/06 Oct 07	Open	Only one reply from Clichy received. <i>Try to visit Club on next visit to Paris.</i>

APPENDIX ONE – PERFORMANCE AGAINST TARGETS 2007/8

In our third year from April 2007 to March 2008 we set a total of 14 targets again divided into 3 areas, more players, better players and enablers. We also carried over 5 targets. Half way through the year we have so far **achieved 6 targets out of 19.**

More players

175 participants at the summer training camp in Burgess Park.

70 participants in total at the Easter and half term training camps at Burgess Park.

1,500 participants at junior sessions at schools during term time.

120 participants from other priority groups

60 participants at the LTA's Play Tennis open events at BPTC.

Better players

Continuation of a tournament as part of Surrey LTA's mini tennis programme.

Continuation of support to Community games and Southwark Junior Open Tennis Championships.

Junior League Tennis – Boys U12, U14 & U16, U18 sides.

Two Girls junior sides

Senior Tennis - third men's team in National league, first ladies' side in National league.

Enablers

Plan for upgrading tennis courts in public parks in Southwark and identification of funding.

Retention of funding from Southwark Council, currently some £30k per year.

Allocation of £4,000 to junior coaching activities with partners outside of BPTC.

Further 3 Volunteers trained as Assistant Tennis Coaches. 3 Volunteers trained as Development Coaches.

£5,000 in external grant funding / sponsorship raised.

Other achievements outside of the plan

Mini Tennis accreditation (carried over)

Achievement of Clubmark status (carried over)

Club membership reaches 420. (carried over)

Upgrade of **floodlights at BPTC** (from two to six courts) including attraction of funding. (carried over)

Extension of the plan from March 2008 to March 2010. (carried over)

Achieved

✓ 210

On target so far.

Easter 2007 / May half term and October half term & Feb 08.

On target so far.

Equivalent to teaching 50-60 different classes of kids.

Men's O50 group. // Disability groups

Advantage Girls programme

✓ Open days in April 2007 and in July.

Achieved

From April 2007 we have hosted U14, Red, Orange and U14 age groups. Green in early October will complete the programme.

Alternative events to be planned.

Summer Little League team (undefeated) – 5th out of 57 teams in Surrey..

Winter 2007 Surrey teams – U10 & U11 Boys and U10 girls.

Decision on Southwark – Lambeth Winter League.

National league entries start in Jan 2008.

✓ Kept at two teams in National League but also entered two mens' teams in Surrey Winter League. Ladies team in Surrey league & National League. Also 1 men's and 2 mixed doubles teams in Southwark League. (e.g. 12 teams entered in leagues in total, 6 in both summer & winter).

Achieved

Will look at this in January 2008.

✓ Service Level Agreement being entered into for 2007/8.

On target.

Tanner Street programme £1,800.

Salmon Centre (Peter Minet Trust - £1,500)

Geraldine Mary Harmsworth (£3,500 in year).

Level 1 Tennis Assistants – Sam Mhangami, Niyi Bello and Gabriel Gudino.

Now also a Level 2 Community Coach award

Level 3 DCA – Ikani Agabi.

✓ £8,179 grant for Geraldine Mary Harmsworth.

£3,400 from Jack Petchey scheme.

✓ Mark Padfield (LTA) accredited our programme in May 07.

LTA are getting back to us early October.

✓ **Membership currently stands at 427.**

Current fundraising (estimate including VAT is £125k). Planning permission obtained. **LATE A PRIORITY**

Note – will do this about January time when future of Burgess Park is clearer and new Head Coach fully in place.