

Attendance: – Nicola Donnelly, Eliana Bruni, John Connolly, Pat Turner, Tom Ulicsak, Damion Wilson and Roy.

Apologies: – Kate Gifford, Sandra Sekabanja, Zeni Sekabanja, Pat Turner, Jackie Hodge, Melanie Croft, Milton Gayle, Abdul Mohamed and Fabien de Souza

Agenda

1. Programme for 2007 - John (the LTA have just made a request for us to host mini tennis leagues for 12 Sundays from 10-4pm requiring all 6 courts, April to July)
2. Sponsorship - Eliana
3. December Events - Eliana
4. Facilities - All (includes floodlights)
5. Financial approvals - (sponsorship of volunteers for DCA - George and Ikani? (£800), floodlight project consultancy input (£2000).
6. AOB

Minutes - Went through the actions arising from the last meeting on 25/9, updates are contained in tables below.

Membership – ND said that if this was to be continued by the Council then this would have to go to a fixed renewal date (annual or biannual). Consensus was that we should try to take this over and to offer days where membership could be obtained immediately. Need to recruit a volunteer as membership secretary by the end of March (back up plan to stay with the Council).

Programme for 2007

LTA request – agreed that we would offer 6 Sunday slots (subject to the agreement of the Centre) for the use of the LTA in organising Mini Tennis Leagues (Red and Orange). Post meeting note – Charlotte Stainer from the LTA has also requested an option for them to obtain the courts from 10am to 1pm for additional weeks, this would be easier to accommodate for the Centre.

Went through the programme of events a busy schedule. Please see attached files.

Sponsorship – needs materials prepared on the Club. EB to pick this up in January.

December event – Junior event to go ahead on Sun 10th Dec from 2-5pm, Snr event on Sun 17th Dec from 2-7pm, both at Cambridge House. Discussed the practicalities.

Facilities – the Centre has planning permission for a children's play area to be located at the far corner (near court 4). We now have the url for the online booking and can go ahead with the signage for the Centre building.

Approvals – approved offering sponsorship for the DCA to George Thomas and Ikani Agabi subject to them signing volunteer agreements for 80 hours. Reserve candidates Ahmed Kabba and Ade Balogun.

- Deferred approval of spending on floodlight project consultancy prior to conversations with the LTA.
- Approved Schedule to Constitution listing Executive Committee members.
- Post meeting approval of 2005/6 accounts from Local Accountancy Project by Pat Turner and Pat Balogun.

Need for Steve Cahalan and Fabian deSouza to approve the planned programme for the Centre.

AOB –

262 current memberships (52 families, 70 jnr, 87 snr and 48 concessions – with an average of 3 members per family this is probably 360 members in total).

Racquet hangers ordered for cupboards as well as 3 * medicine balls.

TV is now at the centre with DVD/Video. Need to obtain trolley.

Date of next meeting – mid January.

Update since last meeting.

Facilities

- Mtg with Nigel Robinson about Indoor Tennis Initiative in Southwark. Not promising, Greendales site and Holmesdale Rd being redeveloped, may get outdoor courts included.
- Mtg with Eleonora - looking for site documentation. Nb. Planning approval exists for a children's play area corner of nos 4 court.

Junior

- Set up Southwark & Lambeth League U12 with 5 teams (to be run on website)
- 2/12 Jnr league match vs Old College (G+B U12, lost 5-1)
- Girls Orange (U9) and (U12) tournaments played, 4 players in each. - U16 outstanding.
- Sat courses, Oct 80 registered, down to about 60 for Nov.
- Introduction of indoor red classes, nos went down from 32 to about 20, trying to push this back up.
- Added jnr sessions, M, T 4.30-6pm and F 4.30-7pm = 5.5 hours wk. Additional cost £70 per wk.
- Half term course

CSCS

- 1 coach recruited October (Ashley Martin)
- Damilola Taylor session introduced.
- Target of 800 hours coaching per annum.

Funding

- Sandra presented Youth Trust Funding proposal for £3,100. Approved in principle but needs to be considered for 2007/8 financial year.
- Interview with Jack Petchey Foundation.
- CSCS Memo of Understandings provided by 4 schools. Last thing needed to release £8k funding.
- LNF post grant report submitted last thing needed to release funding of £5k.

Volunteers

- 5 volunteers (Kate, Eliana, Melanie and Ikani attended, also Valda. Four booked in for Jan course Ade, Niyi, Sandra and Zeni. George and Ahmed to be bkd in.
- Ikani to attend course on 9+10/12.

Other

- LTA - explained Blueprint for British Tennis. Working more intensively with fewer clubs. SCTC one of the key clubs. Verbal commitment to fund floodlights subject to continued development of junior programme.
- Snr mixed doubles tournament held. 16 players. Jolanda and Ross champions.
- Accounts - documents submitted to HSBC for new signatory, new address for correspondence and new name.
- Went overdrawn £264 paid in bank charges and also £83 cash stolen from centre.

ACTIONS ARISING FROM MEETING

Nos.	Topic	Action	Who	Action Date	Status	Notes
13.1	Volunteers	Write up volunteer job descriptions.	TU	Jan 07	Open	Open

ACTIONS FROM PREVIOUS MEETINGS

Nos.	Topic	Action	Who	Action Date	Status	Notes
12.1	Accounts	Review and approve	PB / PT	<u>Dec 06</u>	<u>CLOSED</u> - <u>APPROVED</u>	<u>Hard copy distributed.</u>
12.2	Indoor tennis centre	Initial research – <u>now meet with Lambeth.</u>	KG	Next meeting	Open	Stakeholders, rough costs, possible funding routes, plan of action. <u>Meeting held with Nigel Robinson, Southwark Council (Kate and Tom) – mtg notes available.</u>
12.3	Annual Report	Update for publication	TU	Next meeting	Open	<u>Apologies for delay</u>
12.4	Clubmark accreditation		<u>TU / Mark Padfield (LTA)</u>	Next meeting	Open	<u>Documentation submitted to our national governing body.</u>
12.5	Mini Tennis Accreditation	Arrange visits with Mark Padfield.	JC / <u>Mark Padfield (LTA)</u>	End year	Open	<u>Pending assessment by LTA</u>

Southwark City Tennis Club: Minutes for Meeting Mon 4th Dec 2006 (Meeting nos 13)

Nos.	Topic	Action	Who	Action Date	Status	Notes
12.6	Community Event Mar 07	Initial ideas	EB	Report to next mtg.	Open	To be picked up again in January.
12.7	Membership	Identify a membership secretary.	TU	Report to next mtg.	Open	Remain with Council and move to a single / biannual renewal system if this can't be done.
12.8	Marketing of camps	New posters forms / talk with parents	SS / ZS	Report to next mtg.	CLOSED	
11.1	Junior	Identify teenagers that wish to help / enrol on Tennis Leaders programme	MC	1/9/6	Open	4 names sent to the LTA
11.3	Junior	Finalisation of Sept 06 – July 07 coaching programme	JC and all	13/8/6	Open	See minutes of meeting 13..
10.2	Junior: Community Sports Coach Scheme	New deadline for applicants for Comm'y Sports Coaches (Sept start).	JC	25/11/6	CLOSED	Final actions done for release of grant monies. Need to review schools and invoicing in the new year.
10.5	Club	Confirm coach licensing for Milton.	JC	3/7/6	Open	
6.1	Club: Disciplinary	Club Disciplinary 1. Incident reports to be kept at Club 2. Display	Tom	28/02/06	Open – approved.	Display can be done as soon as we have the noticeboards up. Need to display this. Apologies for delay.
6.2	Club: Twinning Idea	Twining with Clichy, France.	Tom	10/1/06 Next meeting	Open	Contacts with Clichy set up. Josef (Southwark Council) to chase up. Marion has written in French to the club but still with no reply
Fu001	Funding – grants and charities	Applications. 1) Walworth / Camberwell Community Council. 2) Aylesbury New Deal funding.	ND / Tom / Sandra Sekabanja	Ongoing.	Also need to fund the floodlights. _	Jack Petchey Foundation (pending). Local Youth Trust (£3,180 pending).
Fa004	Facilities	Windbreakers – require fence strengthening. Is there a budget for this?	Club / SC		Open _	Quote received about £90 per post so cost is approx £5.5k. Budget is in system. Asked if Fabian could provide some options for funding.
Fa009	Facilities – sign in park	Need to speak with John Sheaf about getting these displayed. Need to confirm wording.	John	ASAP	Open	Park changing status but should have a sign for the Centre. Also Brunswick Park. See Facilities update 22/5
6.9	Facilities: Storage	External Equipment Storage:	John / SC		Open	Ask for space in external cupboard as well. Awaiting planning permission
Fa007	Facilities – DVD and TV	Need to get a trolley	John		Open	TV at centre but need a trolley.

ACTIONS WHICH DON'T NEED FORMAL DISCUSSION AT COMMITTEE MEETING

Southwark City Tennis Club: Minutes for Meeting Mon 4th Dec 2006 (Meeting nos 13)

CL008	Club: Accounts	Change bank statement address from Julian. Pat B should receive statements.	Julian	22/8/05 1/12/05 15/3/06	PENDING	Forms submitted by TU for new signatory, change of name and address.
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