

Minutes Committee Meeting 24th July

Attendance: Pat Balogun (PB), John Connolly (JC), Melanie Croft (MC), Tom Ulicsak (TU), Charles Hubbard (CH), Eliani Bruni (EB), Irene Volterrani (IV), Milton Gayle (MG) and Clive Brown (CB)

Apologies: Pat Turner (PT), Jackie Hodge (JH), Nicola Donnolly (ND), Julian Jones (JJ) & Steve Cahalan (SC)

Minutes and update (TU - 10mins)

1. Role of junior committee member (MC – 10 mins)
2. Social events (EB all – 10 mins)
3. 2006/7 Coaching programme (JC – 20-30 mins)
4. Any other business (All – 10 mins). Date of next meeting – beginning of Mon Sept 11th(?)

Minutes and update – distributed, written update and report from Steve on facilities. No objections to previous minutes.

1) Role of Junior Representative

Thanked MC for taking this role on, initial tasks to include

- a) taking views from junior players on the coaching setup and suggestions for improvements.
- b) Seeing if there are any older teenagers interested in helping out, including involvement in Tennis Leader programme.
- c) Assisting Valda with the Jack Petchey Foundation grant scheme.

2) Social Event

EB put forward a proposal to have an event on Sunday 6th August from 5pm. Would involve food. Agreed event for members only, ticket price £5 senior tickets, £3 U18 and £1 U10 (TU not sure on last two prices). IV and EB to work out a budget and undertake activities such as publicity, getting volunteers and organising food and drink. TU to liaise with Addington Square.

3) 2006/6 Coaching Programme

TU distributed draft programmes for snr / jnr coaching from Sept 06 to July 07 and asked for comments. Aim to finalise in early / mid Aug.

Programme to date and court usage

- After school sessions – discussed these, consensus was that it hadn't been a success in attracting children from the coaching programme. CH expressed frustration that children didn't turn up regularly.
- Parents – decision taken to charge for sessions. £1. Plus split into two separate sessions.
- Sat Social doubles – decision taken to cancel Sat session to allow more time for juniors.
- Tues Social doubles – decision taken to change time to 7-9pm.
- O50s – decision taken to cancel, not attracted enough people.
- CH – pointed out that members needed to be informed, poster at pavilion. TU to do this.

Summer programme

- Change hours for Sat sessions. Immediate need to change and distribute new posters to start on 5th Aug.
- Make sessions longer for older children.
- More courts for Orange sessions.

September onwards

- Two evenings – Tues and Thurs. Decision taken to ask SC if the club could run the Centre two nights a week to allow junior coaching to take place from mid September.

- Pricing – increase charge to £1 per lesson. (TU post meeting note – could coaches let us know if this is likely to cause any of the poorer children to drop out, we should be able to do something in specific cases).
- MG wanted larger incentives for children taking part in coaching.

4) Any Other Business

EB suggested that a vending machine be installed. TU said that a fridge would allow more flexibility and greater profit margins. It was pointed out that the centre did not have paper towels in bathrooms so unlikely that stock levels could be managed properly. Action to recommend installation of vending machine to SC.

CH requested that more forms be left at the pavilion. Probably best to put them out in small batches.

Update since last Committee Meeting on 22nd May

1. Community Sports Coaching Scheme – two interviews held on Tues 30th May. Two staff appointed work begun in Peckham Academy and Waverley schools.
2. Team sent to Southampton – City Tennis Club tournament. Ilya Litvinov, Daniel and Chucko were accompanied by Valda and Milton.
3. Junior tournament – U12 Tournament held on May 27th. Rain affected.
4. Junior League –
5. Trip to Wimbledon – first day rained off but LTA provided tickets for the second Mon as well.
6. Community Day Sun 2nd July
7. Disability coaching
8. Schools coaching
9. May Half term coaching course – 14 attendees.
10. Saturday coaching- continues, numbers very high for some classes.
11. Girls and Ladies squad sessions – girls about 6 on average, ladies 3-4.
12. Leagues – Surrey leagues: Ladies team 3 matches, 1 draw and 2 losses. Mens team 1 loss. Southwark League – Mens team 1 win +1 default with 3 losses. Mixed dbles 2 matches.
13. DCA course – Clive, Charles and Tom have done 6 days of a 13 day course.
14. Mesh practice wall – work started on Monday 17th. Taking longer than expected but one wall almost finalised.
15. Miscellaneous: Funding application to Local Network Fund submitted, Valda is Jack Petchey Fund co-ordinator, meeting with technical advisor on floodlighting held (£100k needed).

ACTIONS ARISING FROM MEETING ON 24TH JULY

Nos.	Topic	Action	Who	Action Date	Status	Notes
11.1	Junior	Identify teenagers that wish to help / enrol on Tennis Leaders programme	MC	1/9/6	Open	
11.2	Social	Organise event for Sun 6 th Aug	IV / EB	6/8/6	Open	TU to contact Addington Sq
11.3	Junior	Finalisation of Sept 06 – July 07 coaching programme	JC and all	13/8/6	Open	Comments need to be feed back to John
11.4	Facilities	Adjust Club's court usage.	TU	28/7/6	Open	Cancel O50, Sat Soc Dbles sessions, change hrs Tues dbles. Publicise changes to summer jnr coaching hrs.
11.5	Facilities	Request to SC about vending machine	EB / TU	Mid Aug	Open	

ACTIONS FROM PREVIOUS MEETINGS

Nos.	Topic	Action	Who	Action Date	Status	Notes
10.2	Junior: Community Sports Coach Scheme	New deadline for applicants for Comm'y Sports Coaches (Sept start).	TU	30/5/6	Open	We will try to recruit one or two coaches for an immediate start during the Summer term.
10.3	Community	Confirm programmes with <ul style="list-style-type: none"> • Kickstart • Aylesbury Estate • Women's Group 	JC	15/6/6	Open	Need to agree programme and funding with them.
10.4	Funding	Sign off SLA	TU / PT	3/7/6	Open	<u>TU signed on behalf of Club</u>
10.5	Club	Confirm coach licensing for Milton.	JC	3/7/6	Open	
6.1	Club: Disciplinary	Club Disciplinary 1. Incident reports to be kept at Club 2. Display	Tom	28/02/06	Open – approved.	Display can be done as soon as we have the noticeboards up. <u>Need to display this.</u>
6.2	Club: Twinning Idea	Twinning with Clichy, France.	Andrew	10/1/06 Next meeting	Open	Contacts with Clichy set up.
Fu002	Funding – commercial	Sponsorship of the club and / or events. Kit and equipment.	NEED FOR VOLUNTEER		Open	Ariel Sports companies – Slazenger/Adidas / Local businesses
Fu001	Funding – grants and charities	Applications.	ND / Tom	Ongoing.	Also need to fund the floodlights. ND has prepared a gd paper on funding options. TU apologised for slow response.	Cllr CB suggested application to Walworth / Camberwell Community Council. ND suggested Aylesbury New Deal funding. Also Jack Petchey foundation.
Fa004	Facilities	Windbreakers – require fence strengthening. Is there a budget for this?	Club / SC		Open	Quote received about £90 per post so cost is approx £5.5k. <u>Budget is in system.</u>
Fa009	Facilities – sign in park	Need to speak with John Sheaf about getting these displayed. <u>Need to confirm wording.</u>	John	ASAP	Open	Park changing status but should have a sign for the Centre. Also Brunswick Park. <u>See Facilities update 22/5</u>
7.4	Facilities - signage	Get a quote for A3 signage.	JC / SC	31/1/06	Open -	SC – quote around £95 per sign. Need for 3 such signs. <u>See Facilities update 22/5</u>
6.9	Facilities: Storage	External Equipment Storage:	John / SC		Open	Ask for space in external cupboard as well. <u>Awaiting planning permission</u>

ACTIONS WHICH DON'T NEED FORMAL DISCUSSION AT COMMITTEE MEETING

10.1	Junior	Wimbledon and Southampton Risk Assessments	JC (PT to send template)	9/6	CLOSED	.
10.7	Club	Purchase TV licence.	TU	31/5/6	Open	

Southwark Park Tennis Club: Agenda and Previous Minutes for Meeting Mon 24th July 2006 (Meeting nos 11)

6.1	Communications: CTC / Community event	One off Community event. Need a format for the event. Need to let people know and organise volunteers etc. June is better to avoid disruption to courts.	John	Event for July	CLOSED	Maximum budget of £200 approved in Committee meeting to include staff time. Sunday 2nd July set Arrangements now in hand for this.
7.2	Membership – Terms & Conditions	New form to be distributed on website, with Albany Rd and at Centre.	TU	31/5/06	CLOSED	SC wording from football code of conduct incorporated.
Fa003	Facilities – practice wall	Replace practice wall	John		Architect to check bounce of wall. Still pending – open	Quote for new mesh wall received. Order now placed.
7.6	Facilities - Bench	Club and Centre Need to decide whether to buy this.	SC	31/1/06 8/5/06	Open – wooden benches on order.	Wooden benches for people to sit on. Need to be secured. £230 each. See Facilities update 22/5
CL008	Club: Accounts	Change bank statement address from Julian. Pat B should receive statements.	Julian	22/8/05 1/12/05 15/3/06	PENDING	Awaiting confirmation from HSBC that this has been done. Julian has written to HSBC to ask for change to Pat B's address.
Fa007	Facilities – DVD and TV	Need to get a trolley / organise licence / where will it be plugged in? (Keep SC informed)	John	On installation of equipment cupboard	PENDING	Jan 06 Committee approved financial request of £500 for DVDs and trolley plus TV licence. See Facilities update 22/5